

FMANZ CODE OF ETHICS

Introduction

The purpose of the Code of Ethics is to:

- Maintain public trust and credibility of the profession
- Facilitate greater professionalism in facilities management
- Define ethical behaviour to protect against improper conduct by its members
- Provide a commitment to the Association and its members

The function of a Code of Ethics lies in:

- **It being an enabling document** — a framework for organising and evaluating alternative courses of action in novel situations.
- **Source of public evaluation** — as a visible pronouncement of a profession's self proclaimed role and values. It can function as a basis for the public's expectation and evaluation of professional accountability.
- **Professional socialisation** — helps to foster pride in the profession and strengthen identity and allegiance
- **Enhance the profession's reputation and public trust** — a profession's status and autonomy are linked to the public's perceptions about its motives and quality of performance. A code helps to reassure the public that professionals are deserving of its confidence and respect.
- **Deterrent to unethical behaviour** — a code may function as a deterrent to unethical behaviour as well as promoting ethical conduct by an affirmative duty for the professional to report errant colleagues.
- **Support system** — may constitute a legitimate source of support for professionals against erosion of their power or improper demands on their skills by outsiders.
- **Adjudication** — codes may serve as a basis for adjudicating disputes among members of the profession or between members and outsiders.

FMANZ 's Constitution and Code of Ethics govern all members of FMANZ.

Acceptance and adherence to this Code is a condition of membership.

Beliefs

FMANZ holds certain beliefs and values to be important about people, the way they work and the role its members have in providing, maintaining and vacating of work environments. These include that:

- The physical environment should facilitate organisational goals
- The physical environment may have physical and mental effects on people which may be positive or negative
- People, process and place must be integrated
- Management is the art and science that deals with people and requires integrative judgement
- Quality recognition within the profession must be based on the assessment of competency.

Overarching Principles

FMANZ Members have a responsibility:

1. To serve and promote the public interest and community values - Obligations

- To ensure that their professional actions add value and quality through the provision and management of safe and appropriate working environments, which are a benefit to employees and the broader public and are in line with regulatory requirements.
- To contribute to civic affairs and economic development of the community through the application of professional skills.
- To ensure that, in undertaking or commissioning work, matters of special interest to the community are handled in a full and comprehensive way to enable evaluation of solutions that are consistent with evolving community values.
- To give significant consideration to the need to achieve sustainable development.
- To ensure that information provided to the public is not misleading is relevant and in a form that is clearly understood.
- Not to undertake or be involved in fraudulent, dishonest or criminal activities.
- To create within the community an awareness and appreciation of the value of facilities management to society.

2. To serve their client or employer in good faith, with honesty and fairness - Obligations

- To provide professional services competently and conscientiously.
- Not to disclose or use confidential information gained in the course of their employment, unless permission is first obtained.
- To inform their clients or employers of actual or the potential for conflict between themselves and all stakeholders.
- Not to solicit or obtain valuable consideration from suppliers for nominating their products or services.
- Not to pay or provide valuable consideration as inducements to parties in order to secure work.
- To promote the concept of merit selection of facility professionals in the situation of competitive tendering for work.
- Where advertising publicly, to ensure all information is factual, without potential for misinterpretation or misrepresentation.
- In projects involving team participation - either as a principal, consultant, contractor, subcontractor, sub consultant or supplier, to respect the roles and interests of all parties and their obligations in the successful completion of the project.

3. Undertake continuous professional development - Obligations

- Shall use their membership classification appropriately and not indicate qualifications that they do not possess.
- Shall continually strive to improve professional knowledge and competence through participation in ongoing education development programs
- Shall inform their employers or clients if a project requires competencies beyond those held by the member.