

## **FMANZ Advocacy Committee – Terms of Reference**

The Advocacy Committee is established by the Board under FMANZ's Constitution.

### **Function:**

The function of the Advocacy Committee is to: -

Advise the Board on all matters relating to Advocacy objectives being:

- FMANZ is to be authoritative voice of, and for, FM in New Zealand
- Improve the understanding of FM in the New Zealand context
- Raise the public profile of FM amongst key stakeholders and allied industries
- Improve understanding of the role of the FM professional and their contribution to business productivity
- Inform and advise on issues of importance to the built environment
- Improve the profile of FMANZ

Be a sounding panel for the CEO of FMANZ on matters relating to the delivery of the Advocacy Plan.

### **Responsibilities**

Be aware of Advocacy strategies and developments in our industry

To be aware of relevant trends and developments in Advocacy and to understand the needs of the FM industry in New Zealand with respect to all levels of Advocacy.

To take note of relevant FMANZ developments and strategies on Education and Research, being important enablers to the FMANZ Advocacy Strategy.

To review and update the FMANZ Advocacy Strategy on an annual basis.

To present, for the Board's approval, an annual Advocacy plan in line with FMANZ's strategic plan and FMANZ Advocacy strategy.

### **Process:**

Members of the committee will be appointed by the Board and serve at its discretion. The Board will review the Terms of Reference and operations of the committee annually.

- There will be no more than four voting members of the committee, which may elect its chair.
- At least two members of the committee will be Board Members.
- The Chief Executive will be a member ex office and be non-voting.
- A quorum comprising of at least one Board Member and one other voting member is required for any meeting of the committee.
- The committee will meet from time to time.
- The committee will keep minutes of its meetings.

Dated 30 June 2017